



E-Z Translation Services Inc.

627 Meigs St Rochester, NY 14620

Telephone: (585) 241-9282 (Office)

Cell phone: (585) 943-4042

Fax Number (585) 241-9288 (Fax)

www.e-ztranslation.com

Translation Request Form:

School Name: _____

Language: _____

Name Of Student: _____

Hours Needed: _____

Appointment Date: _____

Appointment Time: _____

Location of Appointment: _____

Contact: _____

Terms:

-Interpretation services are billed at 1-hour minimum. After the requested time, billing will be in ½ hour increments.

-Cancellations must be made before one business day (more than 24 hrs) notice to avoid charges.

(Office Use Only) Time Interpreting / Hr _____

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